

# EUROPEAN EXTERNAL ACTION SERVICE



DG Resource Management  
The Director-General

Brussels,  
EEAS.DG.RM.HR.2/EI

To Permanent Representatives of the  
Member States of the European Union

Your Excellency,

I am pleased to inform you that we are looking for one “cost-free” national expert (SNE) for secondment to the “Gender and Diversity” Team of the EEAS (SG.GENDER AND DIVERSITY)” pursuant to the Decision of the High Representative of 4 February 2014 establishing the rules applicable to SNEs<sup>1</sup>.

I would be grateful if you could forward the enclosed profile to the various relevant Ministries in order to generate adequate applications.

Permanent Representations are kindly requested to send applications by e-mail to Division EEAS.RM.HR.2 “Selection & recruitment of staff”: [SNE-HQ@eeas.europa.eu](mailto:SNE-HQ@eeas.europa.eu).

Candidates shall draft their **CV and motivation letter** in English or in French in a PDF or Word version, following the European CV form which can be found at the following internet address: <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>.

Only applications received in the above-mentioned format **by 8 September 2022 at noon** (Brussels time) will be considered for this call for applications.

My services will examine applications and organise the interviews as soon as possible.

Please note that the delivery of a security clearance (minimum level EU SECRET/SECRET UE) is a prerequisite for all postings as an SNE to the EEAS.

I would like to invite you to draw the attention of the various relevant Ministries and services to the proper treatment of personal data and inform them that the EEAS implements data protection rules according to Regulation (EU) 2018/1725 of the European Parliament and of the Council.

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<sup>1</sup> Decision of the High Representative of 4 February 2014 establishing the rules applicable to National Experts Seconded to the European External Action Service

Consequently, possible applicants should be informed that their CV will be circulated to the EEAS services involved in the selection and management of their possible secondment, as well as within the Division concerned.

Thank you very much for your cooperation.

Yours faithfully,

*(e-signed by B. Larsson – acting DG RM a.i.)*

Gianmarco Di Vita

Enc.: – Vacancy Notice

cc: Ms K. de Peyron, Director, EEAS.RM.HR  
Ms C. Véron-Réville, Head of Division, EEAS.RM.HR.2  
Ms S. Ronner-Grubačić, Ambassador for Gender and Diversity,  
EEAS.SG.GENDER AND DIVERSITY